

# Equine Bookings Guidance of what to include on your Schedules

#### **Events Title**

#### **Dates**

- Date of competitions
- Closing date
- Date time issued
- Withdrawal date if different to closing date
- Course walking date & time

Location with Postcode & any additional Directions if needed

# Enter online at www.horse-events.co.uk

### **Contact details**

At least one organiser or point of contact for event enquiries.

## **Class Information:**

List of classes, heights and or tests & and special requirements or restrictions.

### Class Price:

List of prices

Include following sentence

Please note all entries are subject to a non-refundable booking fee of £X per class

- Additional information you may want to include:
- Dress
- Additional rules
- Prizes awarded
- Health & Safety Statement
- Timings
- Sponsors

# Withdrawal & Refund Policy

Please have a clear withdrawal & refund Policy for your competitors.

#### **Event Terms & Conditions**